

**Situation Vacant**

Applications are invited from suitable candidates for appointment to the posts of Executive Directors in the National Institute of Health, Islamabad. The appointment shall be made on tenure basis for a period of 04 years. The qualifications, experience and other conditions prescribed are shown against each post:-

1. Name of Post: Executive Director Health Research Institute  
No. of Posts: 01 Domicile: Merit

**Qualification & Experience:**

- i. MBBS, MD or equivalent degree recognised by PMC.

**And**

MPhil/MS/MPH/FCPS in Public Health / Community Medicine / Epidemiology / Biostatistics / Pathology, or Dip. Am Board (Internal medicine or Preventive Medicine or Infectious diseases)

**Preferably:**

- i. PhD or post-graduate training from recognized and accredited university in Pakistan or abroad in the relevant field for 2 years
- ii. Track record and ability to attract research grants, and conduct research projects or establish a research program.
- iii. At least ten (10) relevant peer-reviewed research papers published in national or international indexed and high impact journals during preceding 5 years.
- iv. Minimum 15 years of post-qualification experience in relevant field and research with experience in the applied public health profession or 3 years administrative experience as chief of a Division of National Institute of Health or as head of an organization / Institute/department of similar mandate.

2. Name of Post: Executive Health Data Center  
No. of Posts: 01 Domicile: Merit

**Qualification & Experience**

- i. MBBS, MD or equivalent degree recognised by PMC OR MSc Biostatistics or equivalent, And
- ii. Post graduate qualification MS / MPH in Public Health Or relevant field
- iii. Preferable PhD/ MPhil in Biostatistics or relevant field or post-graduate training from recognized and accredited university in Pakistan or abroad in the relevant field for 2 years
- iv. Track record and ability to attract research grants, and conduct research projects or establish a research program
- v. As least ten (10) relevant peer-reviewed research papers published in national or international indexed and impact journal factor journals during preceding 5 years
- vi. Minimum 15 years' experience in relevant field and research with experience in management and experience with projects in HMS/HIMS
- vii. Experience in Data Science will be preferred

3. Name of Post: Executive Director Vaccines and Biologicals Center  
No. of Posts: 01 Domicile: Merit

**Qualification & Experience:**

- i. MBBS, MD or equivalent degree or MSc Biosciences/ Molecular Biology/ Genetics / Zoology/ Microbiology/ Virology.

**AND**

Post graduate qualification in Microbiology / Virology / Immunology – MRC Path / FCPS / Dip Am Board

**Preferably**

- i. Research degree PhD / MPhil in Microbiology/ Immunology or post-graduate training in vaccine development or related field from recognized and accredited international center
- ii. Track record and ability to attract research grants, and conduct research projects or establish a research program.
- iii. At least ten (10) relevant peer-reviewed research papers published in national or international indexed and high impact journals during preceding 5 years.
- iv. Minimum 15 years post qualification experience in relevant field with experience in management

**v. Preferable Experience**

- a. Experience in epidemiology
- b. Experience in planning, developing and implementing large scale public health programs.
- c. Work experience of vaccines development, deployment, monitoring and evaluation.
- d. Experience in senior or executive capacity of health program, with substantial HR management, decision-making and communication skills to interact and negotiate with senior national and international authorities.

4. Name of Post: Executive Director Center for Disease Control  
No. of Posts: 01 Domicile: Merit

**Qualification & Experience:**

- i. MBBS, MD or equivalent degree recognised by PMC.

**AND**

Post graduate qualification Physician Consultant / specialization in Infectious Diseases, FCPS, Dip. Am. Board Internal Medicine/Infectious Diseases/Preventive Medicine, MRCP CCT Certificate of Specialist training, on specialist register (UK) OR MPhil / MS / MPH / FCPS in Public Health / Community Medicine / Epidemiology or 2 years FELTP/FETP/EIS/EPIET or equivalent OR FCPS Pathology preferably Microbiology or Virology

**Preferably**

- i. Research degree PhD in relevant field, or post-graduate training from recognized and accredited university in Pakistan or abroad.
- ii. Track record and ability to attract research grants, and conduct research projects or establish a research program.
- iii. At least ten (10) relevant peer-reviewed research papers published in national or international indexed and high impact journals during preceding 5 years.
- iv. Minimum 15 years post qualification experience in relevant field with experience in management

**Terms and Conditions**

- i. An Executive Director shall have no conflict of interest and shall issue a declaration of no conflict.
- ii. Preference to age 45 years and above.
- iii. Govt/Semi Govt Servants to apply through proper channel and would be required to produce NOC at the time of the interview.
- iv. NIH employees eligible for promotion with service 15 years with minimum 7 years in BS 19 and fulfilling eligibility criteria of the post also to apply.
- v. Eligibility of the candidate will be determined on the basis of his/her qualification, experience etc. as given against each.
- vi. Only shortlisted candidates will be called for interview.
- vii. Incomplete applications received will not be entertained.
- viii. No TA/DA will be admissible for the purpose of the interview.
- ix. The competent authority reserves the right to cancel or postpone the recruitment process at any stage.
- x. NIH BoG reserves the right to reject any application without assigning a reason.
- xi. Information provided by the applicant will be verified in case of appointment of the officer. In case of any false or forged information, NIH reserves the right to cancel the candidature at any stage (even after employment, if so, revealed later) and to initiate a legal action against the applicant.
- xii. Detailed TOS may be seen on NIH website [www.nih.org.pk](http://www.nih.org.pk).

**INELIGIBILITY: -**

- i. No person shall be eligible for appointment unless a citizen of Pakistan
- ii. Persons dismissed or removed from service as a consequence of disciplinary proceedings.
- iii. Persons convicted by the court of competent jurisdiction and NRO beneficiaries are also ineligible.

**HOW TO APPLY:-**

Eligible candidates may apply with CV covering application including one recent passport size photograph, attested copies of degree/testimonials, proof of experience, bio-data and contact details at your earliest convenience. Application complete in all respect should reach the undersigned:

Saleem Shahzad Malik  
Secretary to the Board of Governors  
National Institute of Health  
Ministry of National Health Services, Regulations & Coordination